

# **Kansas Propane Education & Research Council**

## **2009 Annual Report**

In order to provide information regarding the activities of KanPERC, the Council prepares an Annual Report for all industry members. KanPERC became effective September 1, 2003, with a two-tenths (2/10) of one cent per gallon assessment on odorized propane destined for end consumer use in Kansas. For the fiscal year 2008–2009 KanPERC received a total of \$262,063.99 in assessments and spent \$293,133.37 for programs and classes.

The Council holds quarterly meetings at the KanPERC office in Topeka and has established a by-laws and procedures manual that provides information and guidance to assessment payers, industry personnel, and the public about the educational and safety mandates of the Council. Please contact KanPERC office for further information.

### **Programs**

#### **Coloring Books**

One of the original programs created by the Council was to provide safety information free of charge to all elementary schools in Kansas. A coloring book was designed which is Kansas specific and distributed to Kansas schools and Fire Departments each year upon request. Approximately 50,000 coloring books were distributed in 2009.

#### **Duty to Warn Information—Propane Safety Brochures**

All propane companies were informed that Fire Marshal approved “scratch and sniff” safety brochures were available free of charge from the KanPERC office. Over 200,000 “duty to warn” brochures were sent out to propane consumers across Kansas in 2009.

#### **Training and Safety Videos**

KanPERC is committed to promoting safety to all Kansas industry members and has numerous videos available for viewing upon request. These videos can be checked out by calling (785)354-1749 or sending an e-mail request to [kanperc@propaneinkansas.org](mailto:kanperc@propaneinkansas.org). If there are other safety or training videos which we do not have that you would like to use, please feel free to contact us and we will attempt to acquire them for future use.

#### **Warning Tags and Out of Service Tags**

Warning Tags and Out of Service Tags are made available to better assist marketers with customer safety, at no charge. These tags are used to provide warnings to customers due to out of gas situations or unsafe conditions found at customer locations.

## **Fire Fighter Training**

In an ongoing commitment to fire fighter safety training, KanPERC provided educational materials to rural fire departments upon request. In 2009, propane emergency training materials was sent to each county Emergency Preparedness Director to assist training fire department personnel for propane emergencies. All 105 counties received these training materials in 2009.

## **Certified Employee Training Program**

The **Certified Employee Training Program**, or CETP, is a formal structure for training, testing and documentation to assure that workers in the propane industry have the necessary knowledge and skills to perform their work safely and effectively. Properly trained and educated employees, customers and end-users mean a healthier organization and a better bottom line for you. Employee training is mandated by DOT, NFPA and Kansas State Fire Marshal Officials. CETP also allows propane professionals to accomplish several business objectives at once. By providing up-to-date, task-specific technical training that eliminates guesswork and empowers employees to perform their jobs confidently, knowledgably and safely, propane business managers can improve the safety of their employees and customers, increase productivity and employee morale, adhere to federal and state regulations, and safely serve the communities in which they operate. CETP training is free to Kansas state industry members. Propane industry members who took part in training are shown on the following page.

Note:

As defined in the KanPERC legislation there will be no advertising or promotion programs paid for by KanPERC.

If you have questions or concerns, please contact KanPERC at [Kanperc@propaneinkansas.org](mailto:Kanperc@propaneinkansas.org).

## KanPERC Review of Training-2009

Total count of industry members participating in Training.

### Dispensing Propane Safely – Presented prior to District Meetings

#### Spring Meetings

Topeka-11 attended  
Bronson-10 attended  
Wichita-8 attended  
Salina-3 attended  
Hays-3 attended  
Dodge City-12 attended

#### Fall Meeting

Topeka-8 attended  
Bronson-12 attended  
Wichita-12 attended  
Salina-7 attended  
Hays-15 attended  
Dodge City-13 attended

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### CETP Basic Principles and Practices 1.0

KanPERC Learning Center – 30 attended

Hays-8 attended

### CETP Basic Delivery 2.1 & 2.2

KanPERC Learning Center – 30 attended

Hays-8 attended

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### Basic Plant Ops

KanPERC Learning Center – 7 attended

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### Vapor Distribution 4.1 & 4.2

KanPERC Learning Center – 15 attended

### CETP Refresher Training

Topeka-70 attended  
Wichita-10 attended  
Hays-14 attended

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### Poly Training

Topeka-18 attended  
Bronson-15 attended  
Wichita-12 attended  
Salina-6 attended  
Dodge City-20 attended

### System Testing and Training

Salina-8 attended  
Hays-3 attended  
Wichita-24 attended  
Topeka-4 attended

**TOTAL ATTENDANCE OF ALL 2009 TRAINING CLASSES – 416**

## KanPERC 2010 Registration Form

All classes will be held at the KanPERC Training Center and will begin at 8:00 am unless otherwise noted. Expenses not included.

**An enrollment fee of \$50.00 is required for each attendee. The fee secures your seat and materials. This fee is fully refundable upon completion of the course. You must cancel 7 days prior to receive a refund. Send check to the KanPERC address listed below.**

<u>Please check the class to be attended and forward to KanPERC at least 7 days prior to start of class</u>	
<p><b><u>CETP Basic Principles &amp; Practices 1.0</u></b>                      ___ April 5 &amp; 6</p> <p><b><u>CETP Basic Delivery 2.1 &amp; 2.2</u></b>                      ___ April 7, 8 &amp; 9</p> <p><b><u>Dispensing Propane Safely: Starts at 2:00 pm</u></b>                      ___ April 13 @ Bronson @ Chloken Shaok    ___ April 20 @ Dodge City @ Cowtown                      ___ April 14 @ Wlohita @ Best Western    ___ April 21 @ Hays @ Whiskey Creek                      ___ April 16 @ Salina @ Ramada Inn    ___ April 22 @ Topeka @ Reynolds Lodge</p> <p><b><u>**REFRESHER TRAINING STARTS AT 7:00 PM @ SPRING DISTRICT MEETING**</u></b>                      ___ April 13 @ Bronson @ Chloken Shaok    ___ April 20 @ Dodge City @ Cowtown                      ___ April 14 @ Wlohita @ Best Western    ___ April 21 @ Hays @ Whiskey Creek                      ___ April 16 @ Salina @ Ramada Inn    ___ April 22 @ Topeka @ Reynolds Lodge</p> <p><b><u>CETP Vapor Distribution 4.2</u></b>                      ___ May 10, 11 &amp; 12 (4.2)</p> <p><b><u>CETP Basic Principles &amp; Practices 1.0</u></b>                      ___ June 21 &amp; 22</p> <p><b><u>CETP Basic Delivery 2.1 &amp; 2.2</u></b>                      ___ June 23, 24 &amp; 25</p>	<p><b><u>CETP Basic Plant Operations 3.0</u></b>                      ___ July 12, 13, 14 &amp; 15</p> <p><b><u>CETP Basic Principles &amp; Practices 1.0 (AT HAYS RAMADA INN)</u></b>                      ___ August 16 &amp; 17</p> <p><b><u>CETP Basic Delivery 2.1 &amp; 2.2 (AT HAYS RAMADA INN)</u></b>                      ___ August 18, 19 &amp; 20</p> <p><b><u>System Testing Training: Starts at 10:00am</u></b>                      ___ Oct. 6 @ Bronson @ Chloken Shaok    ___ Oct. 12 @ Hays @ Whiskey Creek                      ___ Oct. 8 @ Topeka @ Reynolds Lodge    ___ Oct. 13 @ Dodge City @ Cowtown                      ___ Oct. 7 @ Salina @ Ramada Inn    ___ Oct. 14 @ Wlohita @ Best Western</p> <p><b><u>Dispensing Propane Safely: Starts at 2:00 pm</u></b>                      ___ Oct. 6 @ Bronson @ Chloken Shaok    ___ Oct. 12 @ Hays @ Whiskey Creek                      ___ Oct. 8 @ Topeka @ Reynolds Lodge    ___ Oct. 13 @ Dodge City @ Cowtown                      ___ Oct. 7 @ Salina @ Ramada Inn    ___ Oct. 14 @ Wlohita @ Best Western</p> <p><b><u>**Locations may be subject to change**</u></b></p>

Please Print legibly or type in the following registrant information:

Company \_\_\_\_\_ Phone # \_\_\_\_\_  
 Company Address \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Attendees:  
 Name \_\_\_\_\_ Name \_\_\_\_\_  
 Name \_\_\_\_\_ Name \_\_\_\_\_

**Hotel Room Information:**

Topeka: Sleeping rooms available in Topeka at the Ramada Downtown at a discounted price. Call 785-234-5400 and request the "propane" rates.  
 Hays: Sleeping rooms available in Hays at the Ramada Inn (formerly Holiday Inn) at a discounted price. Call 785-625-7371 and request the "propane" rates.

MAIL OR FAX REGISTRATION FORM TO: KanPERC Training Center  
 501 SE Jefferson, Suite 2000  
 Topeka, KS 66607  
 FAX - 785-354-1740 - Questions - 785-354-1749 or e-mail: [kanperc@propaneinkansas.org](mailto:kanperc@propaneinkansas.org)

KanPERC prohibits and will not tolerate discrimination in any fashion, harassment or other disruptive actions in KanPERC programs, classes and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Revised 3/26/2010)

## **2009 KanPERC Council Members**

<b>Position</b>	<b>Member</b>
<b>1. Retail Marketer</b>	<b>Joyce French</b>
	Joyce French
<b>2. Retail Marketer</b>	<b>Brad Thompson</b>
	Nadene Ervin
<b>3. Retail Marketer</b>	<b>John Jacobson</b>
	Ron Davis
<b>4. Retail Marketer</b>	<b>Randy Dugan</b>
	Larry Black
<b>5. Wholesale/resale/supplier/importer</b>	<b>Larry Black</b>
	Heather Kickhaefer
<b>6. Wholesale/resale/supplier/importer</b>	<b>Edward J. Barrett</b>
	Brad Girton
<b>7. Equipment Manufacturer/transporter</b>	<b>Jason Pivonka</b>
	Don Sutton
<b>8. Equipment Manufacturer/transporter</b>	<b>John Pankratz (Chair)</b>
	Cody Wray
<b>9. Public Member</b>	<b>Lee Tafanelli</b>
	Bill Feuerborn
<b>10. Fire Marshall-Ex Officio</b>	<b>Dan McLaughlin</b>